



## NOTICE OF REGULAR MONTHLY MEETING

### **LEAVE TODAY'S MEETING WITH:**

- ***FHA Information from the CT Program Development Leader***
  - ***A Case Study - Safe Routes to School in Litchfield***
- ***Gas Cylinder EPR Program and Local Recycling Opportunities***
  - ***Cooperative IT and other Services Available to Members***
- ***Legislative Updates and Activity in Transportation, EcDev and More...***

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**DATE: THURSDAY, APRIL 10<sup>th</sup>, 2025**

**TIME: 10:00 AM – 11:30 AM**

**LOCATION: IN-PERSON at NHCOC OFFICE – 355 Goshen Road, Litchfield, CT**

Remote option if necessary: <https://us02web.zoom.us/j/83462851602?pwd=Uyza8FPmLtEaBjgAEe2WyKntjNGjL4.1>

Meeting ID - 834 6285 1602

Passcode – 859334

Call-in Option – 1 301 715 8592

### **AGENDA**

*(Chairman Dan Jerram; Vice Chairman Mike Criss; Secretary Patrick Roy; Treasurer Tom Weik)*

1. Call to order and opportunity for public comment, **Dan Jerram, Chair – 5 mins**
  - NW CT Chamber of Commerce – Ted Shafer
2. Report of the Executive Director, **Rob Phillips – 15 mins**
  - a. ED activity log – February (*Attachment A*)
  - b. Updates:
    - Introduction of Annmarie Ryan – Grant Financial Manager
    - FY23-24 Financial Audit Extended & Delivered in April
    - CAMA/GIS Grant Update (*Grant Agreement - Attachment B*)
    - Annual CAMA/GIS Data Deliverables due May 1<sup>st</sup>. Send to [rphillips@nhcogct.gov](mailto:rphillips@nhcogct.gov) (*Attachment C*)
    - Next HHW Event – June 21<sup>st</sup> at Canaan/Falls Village Town Garage (*2-year HHW agreement with 3 additional dates previously distributed*)
    - NW CT Chamber “Quality of Life” Award to be Presented to NHCOC on June 18<sup>th</sup> at Torrington Country Club as part of their annual Celebration of Success event.
      - Consideration of Event Sponsorship and/or an Annual Donation to the Chamber from the Unencumbered Fund. (*Attachment D*)
    - Annual Meeting in June to be held at Sunset Meadow Vineyards in Goshen
3. Introduction - **David Williams, Program Development Leader, Federal Highway Administration CT Division – 5 mins**

4. Litchfield Walk Audit – **Bridget Moriarty, Safe Routes to School Coordinator, CTDOT – 5 mins**
5. Gas Cylinder EPR Program in CT and Opportunities to Offer Free Residential Collection Services, **Kim O'Rourke, State Program Coordinator, The Cylinder Collective – 10 mins**
6. Potential Benefits of Cooperative IT Services among Municipalities, **David Fiorillo, Twin Lakes LLC – 15 mins**
7. Legislative Committee Update, **Mike Criss, Leg Comm Chair – 15 mins**
  - a. Correspondence – COST – April 3<sup>rd</sup> legislative update (*Attachment E*)
8. Economic Development, **Rista Malanca – 5 mins**
  - a. PROMISE: Partnership with CT Main Street Center Phase II Workshops: (*Attachment F*)
    - i. NW Hills Regional Main Street Program: How your Community Can Get Involved - April 24, 2025 9-10am Virtual
    - ii. Sharing your Community's Main Street Vision – May 29, 2025 6-8pm in-person, location TBD
    - iii. From Vision to Action: Strategic Planning for your Main Street – June 26, 2025 6-8pm, in person, location TBD
9. Transportation Planning, **Kathryn Faraci - 5 mins**
  - a. **TABLED ACTION:** Motion to approve STIP amendment 170-3640 for Service Plaza Mainline Sign and Support project CON cost increase. Federally funded project CON cost increase. (*Attachment G*)
10. DEMHS update, **Henry Paszczuk and/or Bob Kenny, DEMHS R5 – 5 mins**
11. Administrative Items - **10 mins**
  - a. **ACTION** - FY25-26 Recommended NHCOC Member Dues (*Attachment to be sent separate*)
  - b. **ACTION** - Approval of Meeting Minutes for March 13<sup>th</sup>, 2025 and Legislative Breakfast Minutes for March 19<sup>th</sup>, 2025 (*Attachment H and I*)
  - c. **ACTION** - Approval of Monthly Financial Statement for February (*Attachment to be sent separate*)
  - d. **ACTION** - Appointment of Nominating Committee for NHCOC Officers and Executive Committee for FY 2025-2026, **Dan Jerram**
  - e. Correspondence – State DRS 2025 CT Neighborhood Assistance Act (NAA) Program (*Attachment J*)
  - f. Correspondence – Charlotte Hungerford Hospital 2025 Golf Classic – play and sponsorship opportunities (*Attachment K*)
12. Meeting adjournment.

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**Next NHCOC Regular Monthly Meeting – Thursday, May 8<sup>th</sup>, 2025 at 10AM**

**\*\*In-Person at EdAdvance/NHCOC office\*\***

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